

- C. The only medications that students are allowed to have on their person/possessions while at school (this includes school buses) are prescription Epi-pens and prescription inhalers. These must be in the original prescription labeled container with student's name, physician's name, current prescription date, name of medication, dosage, strength, time interval, route of administration, and the date of drug's expiration when appropriate. There must also be a Parent Permission Form for Administration of Medications at School completed and signed by the parent and filed with the school nurse for each individual medication.
- D. It is the responsibility of the parent/guardian to notify the school office and the school nurse of any change of address and/or phone number.

School Administration

Note: Medications will be administered only after the following procedure is followed. No phone permission will be accepted.

- A. A Parent Permission Form for Administration of Medications at School must be completed by a parent/guardian in the presence of the school nurse for each medication given at school. (See attached Parent Permission Form for Administration of Medications at School - File JGCDB-F2). Medications (both prescription and non-prescription) must be brought to school by the parent/guardian and received by the school nurse. Each prescription medication must be in original pharmacy labeled container with student's name, physician's name, current prescription date, name of prescription, name of medication, dosage, strength, time interval, route of administration, and the date of drug's expiration when appropriate. Non-prescription medication must be brought in original, unopened container by the parent/guardian and received by the school nurse.
- B. All medications on school property must be registered with the school nurse and kept in the Health Room under the supervision of the school nurse.
EXCEPTIONS: prescription Epi-pens and prescription inhalers which may be kept by the student for self administrations as directed by the physician after parent/guardian has completed and registered the Parent Permission Form for Administration of Medications at School with the school nurse. Each medication must be in original pharmacy labeled container with prescription label containing student's name, physician's name, current prescription date, name of prescription/name of medication, dosage, strength, time interval, route of administration, and the date of drug's expiration when appropriate. Medication must be kept in said container.

The medication will be counted by the parent/guardian bringing medication to school and school nurse together, documented on the Parent Permission Form for