

**WINSTON COUNTY BOARD OF EDUCATION
FUNDRAISER AUTHORIZATION FORM**

All fundraising activities must be authorized by the Principal and acknowledged by the Bookkeeper prior to the fundraiser beginning. Please complete all portions of this form, and deliver to the Bookkeeper.

Date of Request: _____

School: _____

Type of Fundraiser: **Conventional** **Online**

Organization (i.e. Band, Athletic Boosters, etc.): _____

Purpose of Fundraiser: _____

Fundraiser Beginning Date: _____ **Fundraiser Ending Date:** _____

Type of Fundraising Activity (i.e. doughnuts, cookie dough, etc.): _____

Company Supplying Items for Sale: _____
(Sponsor must request a W-9 from the company and give to Bookkeeper)

By my signature below, I agree that I will conduct this fundraiser in accordance with the policies and procedures of the Winston County Board of Education.

Signature of Fundraiser Sponsor

Date

Signature of Bookkeeper

Date

Principal's Action: **Approved** **Not Approved**

Signature of Principal

Date