GENERAL POLICIES GOVERNING BIDS

The Board proposes to make all purchases in accordance with Alabama Law. As we understand it, the purposes of the Alabama State Bid Law are: (1) to enable the Boards of Education (and other public agencies) to get maximum value in goods and services for the money spent, and (2) to give responsible business concerns a fair opportunity to share in business created through public expenditures.

Under the law, the Board has the right to reject any or all bids and to consider quality, suitability to purpose, delivery dates, responsibility of bidders and other factors in selecting the products and services to be purchased and determining the successful bidders. The Board will select in each case what it considers to be the best product or service for the price.

Records showing the bids received and prices paid for each item will be placed on file and may be examined by the public upon request. If a bid is awarded to someone other than the lowest bidder, a note of explanation will appear in bid records. Mail inquiries regarding bids will not be answered.

INSTRUCTIONS FOR BIDDING

1. Bids must be written or typed on the Invitation to Bid (or its attachments).
2. Mail or hand deliver sealed bid to the address on the Invitation to Bid.
3. Mark outside of the sealed envelope, the number of this bid: Bid# 21-001. Any bid that is prematurely opened because it is not clearly marked on the outside of the envelope in this manner will be disqualified.
4. Bids must be in the Board office by the date and time shown on the Invitation to Bid. Late bids WILL NOT be accepted.
5. Bids will be received until the date and hour set in the Invitation to Bid.
6. The Board is exempt from sales tax. The bid should reflect this status.
INVITATION TO BID
BID# 21-001

The Winston County Board of Education (hereinafter the Board) is accepting bids for Shop Doors at the Winston Career Academy (Including Installation) meeting the following minimum specifications:

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>ITEM DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10’ 2” X 12’ metal door, insulated, 24 gauge (minimum), horizontal ribbed exterior, (2) 24” X 12” windows in third panel, high lift and bumpers, clip angle mount to steel tracks, chain hoist</td>
</tr>
<tr>
<td>11</td>
<td>10’ 2” X 10’ metal door, insulated, 24 gauge (minimum), horizontal ribbed exterior, (2) 24” X 12” windows in third panel, high lift and bumpers, clip angle mount to steel tracks, chain hoist</td>
</tr>
<tr>
<td>1</td>
<td>Installation of doors and removal/disposal of existing doors</td>
</tr>
</tbody>
</table>

All questions concerning this bid should be answered by the Winston Career Academy Director, Adam Gray. Companies wishing to submit a bid should visit the school campus to view the scope of work to be completed prior to submitting a bid.

1. Work is to be completed between the dates of April 1, 2021 and May 31, 2021 (Or sooner pending Board approval).
2. Bids are subject to Winston County Board of Education approval.
3. No Bid Bond is required.
4. Awards will be made on the whole.
5. The Board reserves the right to reject any or all bids, in whole or in part, and may waive any formalities in the bid if, in its opinion, it is in the best interest of the Board to do so.

Time and date bid must be received: Friday, March 12, 2021 at 2 pm CST.

Bid Delivery/Opening Location: Winston County Board of Education
P.O. Box 9 / 25101 Highway 195
Double Springs, Alabama 35553
BID SUBMISSION FORM

BID PRICE FOR SHOP DOORS AT THE WINSTON CAREER ACADEMY (INCLUDING INSTALLATION)

$_____________________________________________

Name of Firm Submitting Bid: ________________________________________________________________________
Mailing Address: ___________________________________________________________________________
Telephone: _________________________________________________________________________________

1. Work is to be completed between the dates of April 1, 2021 and May 31, 2021 (Or sooner pending Board approval).
2. Bids are subject to Winston County Board of Education approval.
3. No Bid Bond is required.
4. Awards will be made on the whole.
5. The Board reserves the right to reject any or all bids, in whole or in part, and may waive any formalities in the bid if, in its opinion, it is in the best interest of the Board to do so.

If you have questions concerning bid specifications, please contact Adam Gray at 205-717-3365. Financial questions may be directed to Andrew McCay, Chief School Financial Officer at 205-489-5018, extension 6715.

I certify by my signature below that the bid price provided above is correct and that I have the authority to obligate the company to perform under the conditions outlined herein. By submission of this bid, I certify that neither the vendor nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

_____________________________________________________  _______________________________________
Signature      Date

_____________________________________________________   _______________________________________
Print or Type Name     Title
Information Regarding the Beason-Hammon
Alabama Taxpayer and Citizen Protection Act

Alabama laws require that, as a condition for the award of a contract by a school board to a business entity or employer with one or more employees working in Alabama, the business entity or employer must provide documentation of enrollment in the E-Verify program.

During the performance of the contract, the business entity or employer will participate in the E-Verify program and will verify every employee that is required to be verified according to the applicable federal rules and regulations.

The contractor’s **E-Verify Memorandum of Understanding** MUST BE INCLUDED with the bid. If you do not believe these requirements are applicable to your entity, include an explanation justifying such exemption. An entity can obtain the E-Verify Memorandum of Understanding upon completion in the E-Verify enrollment process located at the federal web site www.uscis.gov/everify. The Alabama Department of Homeland Security (http://immigration.alabama.gov) has also established an E-Verify employer agent account for any business entity or employer with 25 or fewer employees that will provide a participating business entity or employer with the required documentation of enrollment in the E-Verify program. An Employer Identification Number (EIN), also known as a Federal Tax Identification Number, is required to enroll in E-Verify or to establish an E-Verify employer agent account.
VENDOR MINORITY QUESTIONNAIRE

The following information is required by the Alabama State Department of Education. Please complete this form and return it with your bid proposal. It is necessary that you check all categories that apply to your company. Failure to comply could result in rejection of your proposal and/or removal of your name from our bidder's list.

VENDOR NAME: ____________________________________________________________

ADDRESS: ________________________________________________________________

________________________________________________________________________

PHONE: ___________________________________________________________________

IS THE COMPANY MINORITY OWNED?    ______YES   ______NO

IS THE COMPANY OWNED BY?      ______MALE   ______FEMALE ______BOTH

IS THE COMPANY INCORPORATED?          ______YES   ______NO

ETHNICITY OF OWNERSHIP:

    _____ASIAN AMERICAN
    _____AMERICAN INDIAN
    _____BLACK
    _____DISABLED
    _____HISPANIC

    _____OTHER (PLEASE SPECIFY):____________________

____________________________________________________  ________________________________________
Signature of Authorized Representative   Date

____________________________________________________
Print or Type Name

____________________________________________________
Title